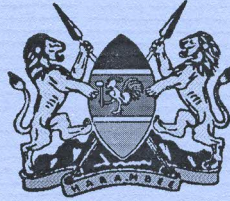


REPUBLIC OF KENYA



**INTER-GOVERNMENTAL STEERING COMMITTEE FOR THE
CAPACITY ASSESSMENT AND RATIONALIZATION OF THE
PUBLIC SERVICE**

Fax No.: 020 2210134
Telephone: 020 2715895
Email: info.carps@kenya.go.ke

The Inter-Agency Secretariat,
CARPS Programme
NHIF Building, 13th Floor,
P.O. Box 30050-00100
NAIROBI
KENYA

19th August, 2014

Ref. No: C.1: IGSC (2)

All Principal Secretaries
The Solicitor-General
All County Secretaries
All Secretaries, County Public Service Boards
All Secretaries, County Assembly Service Boards

**CAPACITY ASSESSMENT AND RATIONALIZATION OF THE PUBLIC SERVICE
PROGRAMME IN MINISTRIES, DEPARTMENTS AND COUNTIES**

Following the gazettelement of the Institutional Framework for the Joint Capacity Assessment and Rationalization of the Public Service (CARPS) Programme vide Gazette Notice No 2919 published on 2nd May, 2014, and the subsequent launch of the programme by the Inter-Governmental Steering Committee (IGSC) of CARPS on 14th July, 2014, Ministries/Departments and Counties are required to undertake the following:

**1. Ministerial/Departmental and County Rationalization Committees
/Teams**

Submit the list of the appointed members to the above committees/teams by 22nd August, 2014 to the CARPS Secretariat as indicated above. The members and functions of the Committees and Team members are clearly specified in the Institutional Framework for CARPS Programme as per Gazette Notice No 2919 of 2nd May, 2014 (copy attached).

**2. Sensitization and Training of Ministerial/Departmental and County
Rationalization Committees/Teams**

Organize for the sensitization and training of the Ministerial/Departmental and County Rationalization Committee members/Teams. The aim of the sensitization and training Programme is to equip the Committee/Team members with the requisite skills and knowledge to facilitate the implementation of the CARPS programme. The training/sensitization will take 3 days and will be facilitated by a consulting firm M/S Ernst & Young (EY).

